Government Medical College, Bhavnagar Affiliated with Maharaja Krushnkumarsinhji Bhavnagar, University





Near ST Bus Stand, Jail Road, Bhavnagar 364001 (Gujarat - INDIA)
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{M} +91- 9825951678, Fax: +91-278-2422011,







Lord Saraswati



Lord Dhanvantari

Admission Reporting Form

Photo	Name:	
To, The Dean, Government Med Bhavnagar.	ical college,	
Ref:-Medic	ssion in the first yearM.B.B.S.course 2018-19 cal Admission committee	
Respected Sir		
Son/Daughter or admission in 1st l	teeof above subject I undersign Mr./MissResiding at	got Shavnagar. I am
3. Leaving ce4. HSC Mark5. NEET Mar6. Caste Certi7. 2 photograp8. Medical fit9. Two self ac10. Provisional	receipt of ₹25000/- rtificate /Transfer certificate sheet k sheet ficate.	University if
Place :		
Date :		

જનરલ મેરીટ નંબર :	વિદ્યાર્થીનું પુરેપ્રુ નામ :
કેટેગરી મેરીટ નંબર :	સરનામું :
	 તારીખ :/ /૨૦૧૮
	1) મી. નંબર :
	2) મો. નંબર :

પ્રતિ, ડીનશ્રી, સરકારી મેડીકલ કોલેજ, ભાવનગર.

વિષય : એમ. બી. બી. એસ. કોર્ષના રીપોર્ટીંગ બાબત....

માનનીય સાફેબશ્રી,

ઉપરોક્ત વિષયે સવિનય જણાવવાનું કે શૈક્ષણિક વર્ષ ૨૦૧૮-૧૯ માં મેડીકલ પ્રવેશ સમિતિ, ગાંધીનગર (ACPUGMEC) દ્વારા મને તા. / /૨૦૧૮ ના રોજ આપની સંસ્થા ખાતે પ્રવેશ ફાળવવામાં આવેલ છે. પ્રવેશની શરત મુજબ ઠું આજરોજ તા. / /૨૦૧૮ ના રોજ એમ.બી.બી.એસ અભ્યાસ કરવા માટે હાજર થાઉ છું. જે અંગે બોન્ડ સોલ્વન્સી સર્ટીફિકેટ મને પ્રવેશ મળ્યા તારીખ એક માસમાં જમા કરાવવાની બાઢેધરી આપું છું. આ સાથે મારો એડમીશન ઓર્ડર અસલમાં બિડાણે સામેલ છે. જે આપશ્રીને વિદિત થાય.

આભાર સહ,

આપનો/આપની વિશ્વાસુ

(

Student has to submit medical certificate to student section in following format

FORM OF CERTIFICATE

MEDICAL CERTIFICATE OF EXAMINATION OF A CANDIDATE FOR ADMISSIONTO MEDICAL & PARAMEDICAL COURCES

I hereby certify that I have	e examined Shrl/ Kum/ S	mt	
a c	andidate for admission t	o the Medical	Paramedical courses and cannot discove
hat he/she has any disease, co	onstitutional weakness or	bodily infirmity	except
			•
I do not consider this a	disqualification for admir	ssion to the Me	edical / Paramedical courses, His / Her age
			and appearanceyears.
Marks of Identification:	- 12 13	_	
Impression of left thumb		(1)	Signature
		(2)	Full Name
		(3)	Qualification (Minimum M.B.B.S.)
Date: /4 /201		(4)	Registration No.
transaction service 111		347.0	
	UNDE	RTAKING	G
* I hereby some to conf	orm to the rules and requ	ulations at presi	ent in force or that may hereafter be made to
			e that during such course, I will do nothin
			governance and discipline. I am also awar
that ragging is banned and it	found guilty, I shall be	liable for cance	ellation of admission and punishment as po-
rules."			
Date:	- X		
2290000	Cianature of the	One distant	Signature of the Parent / Guardian
PM	Cianoturo of the	Candidate	Signature of the Parent / Guardian

DHANVANTARY GRANTHALAY GOVT.MEDICAL COLLEGE, BHAVNAGAR (APPLICATION FORM FOR THE LIBRARY MEMBERSHIP)

	Library Card No:			
Dhanv	ibrarian vantary Granthalay Medical College, nagar			Photograph (Stamp size)
memb I here Medic	admission in 1st M.B.B.S. in er of Dhanvantary Granthal by pledge to abide by the eal College, Bhavnagar.	n Govt. Medical Co ay (Central Librar rules and regulati PARTICU	y), so that I can utilize the lons of Dhanvantary Grad	ibrary facility.
1.	Surname	Name	Father's Name	
2.	Permanent Address. (Resident			
	Mob		Tel	
	No.(R)			
3.	Hostel (Present)Address:			
4.	Class Roll No.:	Contact No. of S	tudent:	
			Yours Fai	thfully

Library Rules & Regulations s

- 1) Every student & Teaching Staff of this College is entitled to make use of the library facilities.
- 2) Always Perfect silence is expected in the library. Conversation, Discussion, Chatting, Gossiping, Talk on mobile, Smoking, Tobacco chewing etc. are strictly prohibited in the library premises.
- 3) Entries with the Personal Belongings are strictly prohibited in the library.
- 4) Every reader /member should sign in the register before entering the stalk room of library.
- 5) The library will remain closed on Saturday and all Sundays as well as public holidays.
- 6) The library timing will be notified on the notice board from time to time.
- 7) The run the reading room smoothly "Students Reading Room Committee" will be formed in each academic session.
- 8) Reading room timing will be 8:00 am to 6:00 pm. During Examination of the students on written request of the students and secretary of the reading room timing of reading room can be changed.
- 9) Books should be returned to the library as per dates assigned. Failing to comply will cost a reader Rs. 1=00 (One) penalty per day.
- 10) If a book is lost or damaged, it should be notified to the librarian immediately. Usually the book has to be replaced the same or the latest edition of the same author & title by the reader. The librarian with the consultation of the Dean/ Professor in-charge library would claim the total cost of the book in case of unavailability in the market (It may very as per the circumstances & Situation).
- 11) Books/Journals/Library Cards/Membership etc. are not transferable. They are issued/given only for the use to the person to whom they are issued.
- 12) Reference books are not issued for home reading.
- 13) The undergraduate students will be allowed to enter in the Journal Section of the library with the permission of the chief librarian.
- 14) All the users of computer lab are requested to put off the shoes before entering the lab.
- 15) U.G. and P.G. students are not allowed to seat in the faculty reading room (Chankya Kasha)
- 16) The Books & Journal should be used very carefully. No pages should be torned or no writing should be made on any part of the Book or Journal.
- 17) No furniture in the library should be defaced or damaged by any reader.
- 18) Disregarding the rules, a reader might forfeit the privilege of entering into the library.
- 19) All the students will have to collect a "No Due Certificate" from the librarian after the completion of their study and similarly the staff members will also required to collect 'No Objection Certificate' (N O C) before leaving the institution.

I have read the above library rules and I agree to comply with them.

Signature:	Name:	Date:	
Received			
Lib. Membership	Date:	Signature:	

DHANVANTARI GRANTHALAY RULES, REGULATIONS & INSRTRUCTIONS

(FOR ALL STUDENTS, FACULTY MEMBERS, STAFF MEMBERS, & OTHERS)

GENERAL RULES FOR ALL:

- 1) Dhanvantari Granthalay will function from 10:00 AM to 06:00 PM except Sundays and public holidays. On Saturdays Library will function from 8.00 AM to 02:00 PM
- 2) All users, readers, and visitors are required to leave their personal belongings like books, bags, handbags, briefcases, kit etc. at the reception cum circulation counter near the entrance of the Dhanvantari Granthalay stake room.
- 3) Any staff member of Dhanvantari Granthalay shall have no responsibility of personal belongings of the users, readers, and visitors in the Dhanvantari Granthalay.
- 4) Make entry legibly in the Dhanvantari Granthalay Visitor Register while entering and leaving the Dhanvantari Granthalay with time.
- 5) Leave the books on the reading table while leaving the Dhanvantari Granthalay and do not reshelf them.
- 6) Strict silence should be observed inside the Dhanvantari Granthalay stack room and reading room.
- 7) 'Using of Cell Phone, Head Phone inside the Dhanvantari Granthalay is totally prohibited: If anybody found using, it will be seized.
- 8) Underlining, overwriting, folding, or any sort of damage to the books is strictly prohibited. If any such damage/marking is found, the member should pay penalty along with the cost of the books on the spot.
- 9) Chairs and tables and other Dhanvantari Granthalay equipment, fittings and furniture should not be marked, defaced, disarranged, and damaged.
- 10) Computers are for educational use only. The use of the Internet in the Dhanvantari Granthalay is for reference work. Accessing unauthorized sites, playing games, chatting etc. are strictly prohibited.
- 11) Users may not tamper with any equipment inside the facility, specially the computer units. In case of hardware/software problems, ask assistance from the staff on duty.
- 12) Smoking, eating, drinking (except water), sleeping, and talking loudly are strictly prohibited in the Dhanvantari Granthalay and reading room.
- 13) Users are required to vacate the Dhanvantari Granthalay at designated closing time.
- 14) All Dhanvantari Granthalay services will be closed 15 minutes before Dhanvantari Granthalay closing time.
- 15) Reference books are meant for reference purpose only, and shall not be taken out of the Dhanvantari Granthalay.
- 16) Users should not enter places that are only for Dhanvantari Granthalay staff.
- 17) Dhanvantari Granthalay properties should not be taken outside the Dhanvantari Granthalay without permission of Dhanvantari Granthalay staff / librarian.
- 18) Every user using the Dhanvantari Granthalay shall respect the right of others to use the Dhanvantari Granthalay in accordance with these rules and shall not interfere with their use of the Dhanvantari Granthalay.
- 19) Notwithstanding anything contained in these rules, the decision of the authorities in all matters shall be final and binding.
- 20) All faculty members & students are advised to avoid discussion/ loud voice on any matter, political or friendly in the Dhanvantari Granthalay because of silent environment for readers.
- 21) Dhanvantari Granthalay member having any grievance or complaint will bring the matter to the notice of Librarian. False complaints are liable to the considered as offense and dealt with accordingly.

22) The Chief Medical Librarian or Prof. & In-Charge Head of the Dhanvantari Granthalay, normally in consultation with the Dhanvantari Granthalay committee, have authority to prescribe, to alter and amend as necessary, specific regulations concerning the use of the Dhanvantari Granthalay.

23)

: RULES FOR STUDENTS:

- 1) All the students must have Dhanvantari Granthalay account for the lending Dhanvantari Granthalay books from the Dhanvantari Granthalay. For that they have to fill up Dhanvantari Granthalay membership form with required documents. Without Dhanvantari Granthalay membership, none can issue the book from the Dhanvantari Granthalay.
- 2) User should bring their College Identity card & Dhanvantari Granthalay Account No. with their selves otherwise Dhanvantari Granthalay books will not be issued.
- 3) Make entry in the Dhanvantari Granthalay Visitor Register while entering and leaving the Dhanvantari Granthalay with time legibly.
- 4) Users are entitled to borrow only one book at a time for the period of 10 days only. Book will be issued under signature of the student in the register.
- 5) Students should enter the details of issued book in the "Student Daily Issue Register" by themselves.
- 6) Student cannot enter in the stake room of the Dhanvantari Granthalay for their required book or journal. They have to request for the required book or journal and have to ask to the Dhanvantari Granthalay staff for the same.
- 7) Students cannot issue the book on behalf of other students in their library account.

8) Issue – return policy:

<u>Students</u>	At a time can Issue No. of book(s)	Issue Period
1 st year	1	10
2 nd year	1	10
3 rd year & 3 rd vear final	2	10

9) The issue period is only for 10 days. No one can keep book with himself or herself more than 10 days. if day of submission is holiday, then must submit on next working day

10) Renewals:

- Students cannot renew the same book having same accession number. If multicopies are available in the library, then students can exchange and issue same book having it with same title and author(s) but with different accession number.
- If there is a single copy of any book then students must have to return the book after issue period is over.

11) Late Charges / Due Charges / Library Fine

- There will be a late charges / Due Charge / Library Fine when any students return issued book once after the issue period is over.
- There will be a Rs. 1/- fine per day for late return. If any students return their issued book after issue period of 10 days, then they have to pay fine for late return issued books at the library counter.

- For the first month they will charge Rs.1/- per day. Second month onwards, Rs. 2/- per day, and third month onwards, Rs.3/- per day, and it will be continued until the cost of book is recovered.
- For paying fine, they will get a Govt. Payment Receipt for the Library Fine / Due Charges / Late Charges.
- Students are requested to pay fine by cash only and give the exact amount of fine at Library Circulation Counter. (Students are requested to give change at the circulation counter at the time of paying fine)

<u>Students</u>	At a time can Issue No. of book(s)	<u>Issue</u> <u>Period</u>	Fine Rs (Per Day) Till 30 th day	Fine for second month	Fine for 3 rd month and so ontill cost of book is recovered
1 st year	1	10	1	2	3
2 nd year	1	10	1	2	3
3 rd year & 3 rd year final	2	10	1	2	3

12) In case of missing / lost of issued book(s)

- If any student has lost the library books or issued to him/her, first they have to inform at Dhanvantari Granthalay immediately.
- Students will have to give written application for the lost / missing book(s) and have to pay Library Purchase Price Amount at the circulation counter, Dhanvantari Granthalay.
- They will get Govt. Receipt against payment of lost / missing book(s).
- For the price of lost or missing book(s), library accession register's records will be final and there will be no change in that price.

There will be no relaxation towards any students in this matter.

Government Medical College, Bhavnagar-Hostel Rules

Admission and fees

- 1. Local student will not be allowed hostel accommodation at GMC hostels, Bhavnagar.
- 2. Student seeking admission to hostel shall contact at hostel office for girls & boys hostel separately.
- 3. The allotment of the hostel and hostel room will be done by the concerned authorized functionaries of hostel.
- 4. No student shall change his/her room without prior permission of the warden. The room will be changed only by concerned authorities as they might think fit.
- 5. Application forms can be obtained from the college website (www.bvnmedicol.org). Duly completed and signed form along with necessary document shall be submitted on the day of orientation (Praveshotsav) at designated counter.
- 6. On admission student shall pay hostel term fees (as well as all other fees) before the term starts. Late fees of 10% will be levied up to ten days, failing to do so the hostel admission will be cancelled and will not be allowed to attend classes..
- 7. Hostel deposit of Rs 2500/- has to be paid at time of admission that will be refunded on leaving the hostel.
- 8 Any damage done to the dead stock received, the amount will be deducted from the deposit.
- 9. If the resident student fails to collect the same within one month the deposit will be forfeited.
- 10. Re-admission to hostel and re-allotment of room (only if necessary) will be done every academic year on payment of hostel fees.

General Rules of Stay:

- 1. The student will have to stay in the allotted room and cannot change without permission.
- 2. In case unauthorized person is found to occupy any room of the hostel, the concerned student will be held responsible and have to face the disciplinary action.
- 3. If student is found to have temporary accommodation outside / continuous absence for long time / does not stay in the allotted room then hostel admission will be cancelled. The fees & deposit in that case shall be forfeited and the student will not be given hostel accommodation in future.
- 4. No other outside student or other lady shall be allowed to enter the room of residing student in girls / boys hostel except in visitor's room.
- 5. Guests shall not be allowed to stay overnight. The unauthorized stay is an offense and will call for punitive action.
- 6. Student will not be allowed to stay during vacation and should vacate rooms after annual examinations (this is to save electricity and in case any repair work needs to be done). The keys of the room have to be submitted with hostel superintendent / clerk in case of repair work need to be done. If student under certain circumstances have to stay during vacation shall have to take prior permission from the concerned authority.
- 7. In case students have to go outstation prior permission is needed. Any student found absent for more than two days during week days without reason will have to give valid reason for same else will have to face disciplinary action.
- 8. Student on leaving the permission or going outstation during public holidays, weekends and vacation shall lock the room & put off lights and fans.

- 9. Students must maintain cleanliness in and around the hostel premises. Trash (waste, wrappers, leftover food etc.) if found outside the confined waste dustbin area will be fined as decided by the chief warden.
- 10. Lobbies, toilet & wash room section should be kept clean, taps found running in these areas will not be tolerated and punitive action will be taken lobby wise/floor wise.
- 11. Parking areas shall be kept clean and vehicles be parked in order.
- 12. The students are required to sign receipt for furniture allotted and fittings to be used. The student (s) shall be held responsible for any damage done to doors, windows, furniture and any other fittings in their rooms. On leaving the hostel every student will have to return and get their dead stock (furniture, fixtures, etc.) verified and in good condition. If is not then student shall have to replace/pay charges for its repair.
- 13. Students have to see that all electrical fixtures are switched off for safety purpose & save energy. Use of electric heater, iron, air-condition, room cooler, induction/hot plate, music system etc, are strictly forbidden. If any of the appliances not permitted are found shall be confiscated. Student violating the rules have to face punitive action .
- 14. Any damage to common areas should be immediately reported to the hostel superintendent / clerk.
- 15. No student and hostel employee shall be allowed to consume/keep liquor of any kind or any addictive / psychotropic substance and prohibited substance in the hostel. Anyone found possessing or taking any of the above said substances shall be expelled from the hostel.
- 16. Student(s) should not keep any implements in the hostel. If found possessing implement(s) will be expelled from hostel and will have to face police action.
- 17. Strict disciplinary action will be taken against student(s) found maltreating, bullying, teasing or indulging in any act of ragging is strictly prohibited. **RAGGING in any form is Strictly Prohibited.**
- 18. Student(s) is responsible for their own valuables. They should avoid keeping lot of cash and valuables. In case of theft it should be reported to warden. Disputes and fights should be avoided.
- 19. Any meetings & functions are strictly not allowed.
- 20. The hostel employees shall not be abused or assaulted. Written complain should be given to the hostel superintendent / clerk / hall monitor about attendants and sweepers.
- 21. Change of address shall be intimated immediately to the hostel superintendent /clerk.

Mess Rules:

- 1 .Mess will be under control of The Dean.
- 2 .Mess accounts shall be managed by the mess contractor only.
- 3. In case of students fail to pay mess bill he /she will not be allowed to mess facilities. He/she has to pay dues by the end of the term. The deposit and exam result will be withheld on failing to pay dues.
- 4. Non-resident student may be allowed to have meals on payment fixed by mess committee.
- 5. Outsiders are not permitted in the mess except the casual guest of the hostel.
- 6. Food from the mess will not be allowed to be carried to the rooms. Student will have to eat in the mess only.
- 7. Tiffin service from any private owners shall not be allowed in hostel premises.

Special Rules:

- 1. Visiting hours: On all days 5 to 7 p.m. except Sunday. On Sunday it will be from 10a.m. to 6 p.m.
- 2. The student shall be in hostel by 9.30 p.m. No student will be allowed after 9:30 p.m. without permission.
- 3. The students will not be allowed to leave hostel before 5.30 am / 6:00 am without a valid reason.
- 4. Late night permission will be given by prior permission up to 11 pm in case student (s) desires to be later than 11p.m. she/he needs to get recommendation from local guardian/ parents/ warden.
- 5. Local guardian has to be approved by student's parents. Address proof and phone number of local guardian and parents should be attached with hostel admission form.
- 6. Incomplete application forms for hostel admission will not be accepted.

Disciplinary Rules:

Any excuse (s) for ignorance of rules will be not be accepted. Every hostel resident shall have read the hostel rules as a copy of the same is provided to them.

- 1 .Resident violating the rules will have to face disciplinary action like leaving the hostel as decided by the appointed committee.
- 2. Penalties imposed will be solely by the concerned authorities.
- 3. If student(s) fail to vacate the room on completion of course/leaves hostel locking the room without informing then belongings will be noted and taken by the authorities.

Sr. No	Violations	Disciplinary/Punitive Action
1.	Light and fan on	Rs.50/-
2.	Possession of any electric appliances:	Per annum Rs.
	a) Air conditioner	a). 18000/ -
	b) Air coolers	b) 5000/-
	c) Fridge	c) 6000/-
	d) Induction coil	d) 8500/-
	e) Heating rod	e) 8500/-
3.	Litter found floor wise/lobby wise	First time Rs.25/-then onwards Rs.50/-each time
4.	Running taps/flushes	First time Rs 25/- then onwards Rs 50/-each time
5.	Littering in hostel premises	Rs. 10/-from each student of hostel floor-wise
6.	Unauthorized person found hostel	Rs.200/-
7.	A girl found in boys hostel or vice versa	Expulsion from the hostel
8.	Loud music or possession of illegal items or fights.	Expulsion from the hostel

Boys/Girls/Interns Medical Hostels, Medical College Bhavnagar – 364001

Form for the Hostel Accommodation

Photograph of To the student The Chief Warden, Govt Medical College, Sir T. Hospital Campus, Govt Medical College, Bhavnagar- 364001 I hereby apply for the hostel accommodation, accordingly I submit following bio-data along with the necessary document for it. 1. Name of Applicant (in full):-2. Father's Name (in full):-Father's occupation:-____ 3. Permanent Residential Address:-4. Dist:-______ Village/City:-_____ State:-_____ Pin Code:-_____ Parents Mobile No: -_____Students Mobile No:-_____ Email id: -_____ Aadhar Card No: - _____ 6. Local Guardian/Relative's:-7. Name, Relation, Address And phone no:-Details of NEET Marks:-_____NEET Rank: _____ 8. Category: OM/SC/ST/SEBC/PH: -____ 9. Document enclosed – as applicable (Self Attested copies – only) 10. 1. NEET Mark sheet and Rank Certificate 2. Admission order 3. Aadhar Card 4. 2 passport size photo (FOR OFFICE USE ONLY) Admission granted /not granted:-______2. G.R. No:-_____ 1. Hostel Block:-_____ Room No:-____ 3.

Signature of Hostel Supdt. Asst. Warden

Hostel identity card issued on:-

4. 5.

6.

Sir.

Hostel Deposit Rs. _____ Date:-_____ Date:-____

Hostel Fee Rs. _____ Receipt No:-____ Date:-____

Chief Warden

DECLARATION

I have read the hostel rules thoroughly. I undersigned hereby agree to conform the rules & any changes made thereby in future. In case I fail to abide by and fail to fulfill my financial liabilities, my hostel deposit can be confiscated. I agree to face any other disciplinary action as imposed by authorities.

Date:	
Sign of the Student:	
Name of the Student:	-
Sign of Parent/ Local Guardian:	-
Name of Parent/ Local Guardian:	



All student and Parent has to compulsorily fill online ant ragging affidavit before each academic session and have to submit singed Hard copy to student section

https://amanmovement.org/registration/public/amanmove

GOVERNMENT MEDICAL COLLEGE, BHAVNAGAR.

Student Identity Card Form

(All details in capital letter	(Submitted in Student section)
Name:	
Date of Birth:	Course:
Address	
	Home Phone :
Date of Admission:	Blood Group:
Email ID :	
Adhar Card Number:	
Submit Document:	
 Admission Order/A Passport size Photo Adhar Card Xerox Parents Detail).
Name:	
Permanent Address:	
Mo	Home Phone:
Office / Work Designation:	Office:
Address:	
Office Mobile no:	Office Phone :
Email Address	

GOVERNMENT MEDICAL COLLEGE, BHAVNAGAR.

STUDENT LEAVE REPORT

(For Submission to respective department)

Name	:					
Year	:	Roll No:		Date:		
Respected	Sir,					
I			R	oll No		am
requesting	you to grant me	leave from		To		for
	BUS/Trai	n/Flight to	Place	on	Date and	Time
Thank you	ι,					
Student Si	gnuture:	Signature of	f Warden		Parents Sig	nuture
-		ENT MEDICAL HOSTEL LEA (To be submit	AVE REPO	ORT		
Name	:					
Year	:	Roll No:		Date:		
Respected						
I			_Roll	No		am
requesting	you to grant me	leave from		To		for
D	ays, Due to	·	kindlly All	ow me for th	e same. I am tra	avelling by
	BUS/Trai	n/Flight to	Place	on	Date and	Time
Thank you	ι,					
Student Si	gnuture:	Signature of	f Warden		Parents Sig	nuture

GOVERNMENT MEDICAL COLLEGE, BHAVNAGAR.

PICNIC CONSENT FORM

I hearby give consent for	or my ward/son/daughter		
to participate in	day picnic at	(Place)on	(Date),
organised by Governm	ent Medical College, Bhavnag	ar. I understand the risk an	d benefit of this
program, He/She will s	striktly follow the instructions g	given by organisers. and ins	titute will not be
responsible for any unfo	ortunate event during this progra	m.	
Name of Parent	Parents Signuture	Date: M	lobile No.